




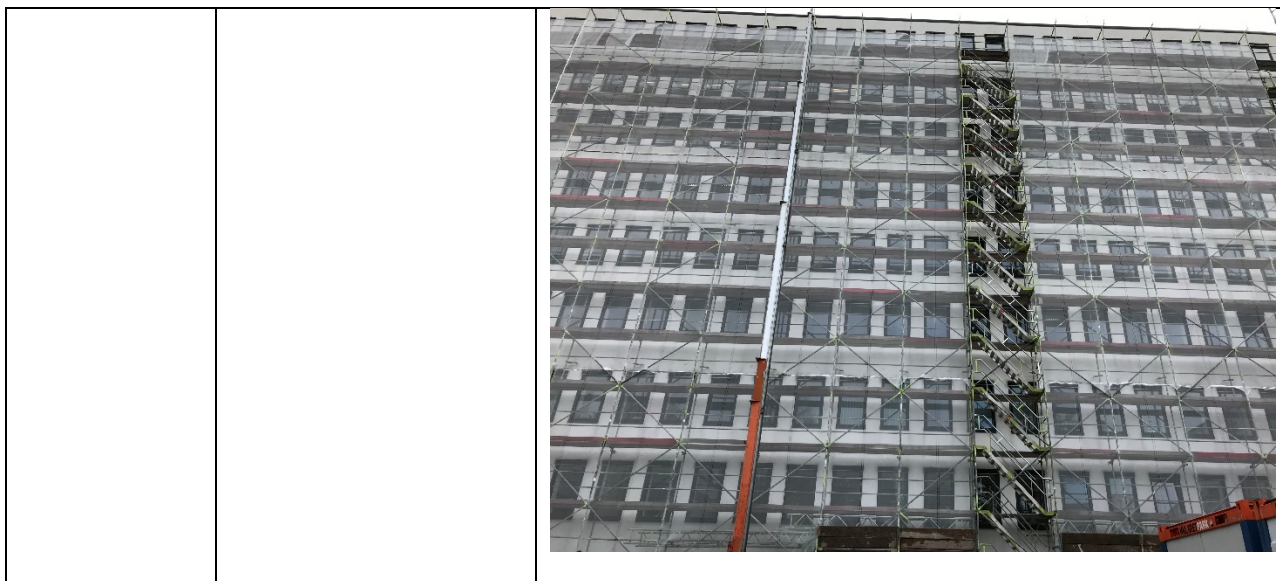












"E"	Environmental	Comment
	<p>Greenhouse gases</p>	<p>The administration building in Unna was built in 2006 and all environmental targets at that time were met or exceeded. Project Co is responsible for the energy management. In an attempt to reduce the greenhouse gases and become more environmentally friendly, the City of Unna invested in the last years in a fleet of electric cars for their personnel. Project Co together with its subcontractors were tasked to provide the necessary charging stations in the parkade.</p> 

		
	<p>Waste</p>	<p>The company operates a policy to minimise waste, and ensure a high degree of waste separation before it gets processed by a specialised waste-treatment company.</p>
	<p>Water</p>	<p>There is a specific water reduction program in place and water usage is a performance indicator in the contract.</p>
	<p>Land Use</p>	<p>As is typical for German social projects, the contracting authority had provided land used for the project.</p>
	<p>General Factors</p>	<p>As is typical for German social PPP projects, the company regularly reports on energy and water usage and discusses opportunities with the contracting authority for further reduction in energy, waste and water consumption. Starting in 2020, the project is supplied with electricity from renewable energy sources only.</p> <p>The façade of the main building is currently being refurbished and will meet or exceed prevailing German construction standards.</p>



"S"	Social	Comment
	Workforce Diversity	The contract requires Project Co and its subcontractor to provide hard and soft FM services. As part of these services, the work force of the subcontractor is diversified across gender, nationality and religion.
	Safety Management	Health & Safety is of paramount importance for the operations of the administration building.
	Customer Engagement	The project has regular, periodical operational performance review meetings with the contracting authority, and in addition periodical liaison meetings, where the Project Manager is attending at least four times a year.
	Communities	The project has a budget available for activities aiming to help further improving the project's facilities or in support of social activities.
	General Factors	Nothing to report at this time.

"G"	Governance	Comment
	Structure and Oversight	As is typical for BBGI's projects, the project has a rigorous governance structure in place with quarterly board meetings, ad-hoc meetings when required and an authority delegation matrix to the management services provider.
	Code and Values	As is typical for BBGI's projects, the project has the following policies in place: <ul style="list-style-type: none"> <li>- Code of conduct (incl. bribery &amp; corruption)</li> <li>- Health &amp; Safety</li> <li>- Rapid Escalation Plan</li> <li>- Environmental, Social and Governance (ESG)</li> <li>- Cyber Security</li> <li>- Tax</li> <li>- Authority delegation matrix</li> </ul>
	Transparency and Reporting	As is typical for BBGI's projects, the project provides quarterly a board pack, reporting to the Board of directors on the operational and financial performance of the project and compliance with its obligations and regulation/legislation, including the policies.
	Cyber risk and Systems	As is typical for BBGI's projects, the project has a cyber security policy in place and the management services provider Apleona has its own IT policy in place to further strengthen the project's cyber policy.
	General Factors	Nothing to report at this time.