






"E"	Environmental	Comment
	Greenhouse gases	The college has a number of active energy reduction program in place that is managed by the sub-contractor. These include: <ul style="list-style-type: none"> <li>• Monthly monitoring of utility usage, helping to identify areas of efficiencies.</li> <li>• A Building Management System, which controls heating levels throughout the building; ensuring temperatures are maintained at appropriate levels.</li> </ul>
	Waste	The college has a waste reduction and separation program in place that is managed by the sub-contractor. Of the three types of waste (general landfill, mixed recyclables and food waste), there is a strong emphasis on reducing levels of waste going to landfill, with a specific focus on mixed recyclables. The sub-contractor works with a local waste management company to ensure that as much waste as possible is reused and recycled.
	Water	The college has a water reduction program in place, which is managed by the sub-contractor. The main contributor to this is the use of push taps throughout all the bathrooms. These push taps ensure minimal water usage as they cannot be left running. In addition, all taps are maintained and changed where necessary to ensure the water reduction program is efficient.
	Land Use	Not applicable
	General Factors	The College has three main campuses of which one in (London)derry, Northern Ireland, and supports over 10,000 student enrolments each year.  Learners attend from all parts of Northern Ireland and the Republic of Ireland, undertaking study programmes in a range of vocational or non-vocational areas. The college has 4 academic departments, each catering for school leavers, mature students, professionals, community organisations, and the unemployed.

“S”	Social	Comment
	Workforce Diversity	The facilities management company has a diversified workforce and has a workforce diversity policy in place.
	Safety Management	<p>The company operates a robust Health &amp; Safety policy that is audited periodically by an independent surveyor.</p> <p>In addition, the Health &amp; Safety processes are audited internally on a quarterly basis and consistently achieve strong results.</p> <p>During 2019, the facilities management company achieved the ISO45001 accreditation, a new and tough Health and Safety standard.</p>
	Customer Engagement	The company holds periodic client and subcontractor review meetings. The Directors attend these meetings at least annually. This enables the Directors to understand the clients’ views on the project, and to discuss plans for future improvement and developments.
	Communities	<p>In response to a student with heart problems, the company funded the installation of a defibrillator and associated training.</p> <p>A “Foodovation Centre” was implemented during 2019 at the College. This initiative allows local businesses, in the early stages of set-up, to develop their own product ranges.</p>
	General Factors	Nothing further to report.

“G”	Governance	Comment
	Structure and Oversight	<p>The project has a rigorous governance structure in place centered on quarterly board meetings.</p> <p>The project is also governed by an authority matrix that outlines clear and structured delegation and reporting responsibilities for the administration and management services it provides.</p>
	Code and Values	<p>Policies are in place in respect of:</p> <ul style="list-style-type: none"> <li>• Health &amp; Safety;</li> <li>• Code of conduct / Anti-bribery;</li> <li>• Rapid escalation plan;</li> <li>• Environmental, Social and Governance (ESG);</li> <li>• Cyber Security; and</li> <li>• Tax.</li> </ul> <p>The Directors review and approve all policies at least annually.</p> <p>Whistle Blowing and Anti Human-Trafficking and Slavery policies are in place for the facilities management company.</p>
	Transparency and Reporting	<p>On a quarterly basis, the Directors review comprehensive board reports that include reports on the operational and financial performance of the project, and its compliance with contractual and legal / regulatory obligations.</p>
	Cyber risk and Systems	<p>The company operates a cyber security policy, which includes the cyber risks elements and IT systems of the external management services provider.</p>
	General Factors	<p>At each quarterly board meeting, the Directors engage in active discussion with the Management Service Provider, regarding measures for continuous improvement of project performance. The Directors are also available for active engagement when specific matters arise in between board meetings.</p>



